



Village of South Jacksonville
Personnel & Finance Committee
 Village Hall Board Room
 301 Dewey Drive, South Jacksonville, Illinois
Tuesday, May 16, 2017
7:00 p.m.
Minutes - Open Session

TOPIC	DISCUSSION	ACTION
Call to Order	Mayor Harry Jennings called the meeting to order at 7:04 p.m.	Noted
Roll Call	Present: Mayor Harry Jennings; Trustees: Steve Waltrip, Stacy Pinkerton, John Gotschall, Paula Belobrajdic-Stewart, Dick Samples . Also present: Village Clerk Megan Moore; Office Manager Tiffanee Peters.	
Approval of Agenda	Paula Belobrajdic-Stewart made a motion to approve the Agenda as presented, Stacy Pinkerton, trustee, seconded, and motion carried unanimously.	Motion carried
Comments from the Floor	None.	Noted
Approval of Minutes	No minutes to approve.	Noted
Code Enforcement Officer	<p>1</p> <p>Mayor Harry Jennings exclaimed that our Village website has this split up into two different things; one being an <i>economic officer</i> and the other being a <i>code enforcement officer</i>. Mayor Jennings said he spoke with John Green- Public Works Superintendent, and what they would like to see is this split up into two different/separate part time jobs. Jennings explained he would like to see these; especially the code enforcement officer move to a 'non-department' head and make it under John Green so that "it opens it up as a non-department head position".</p> <p>Mayor Jennings explained for months there were no applicants for the code enforcement officer position other than one applicant, who was no longer interested. Jennings explained that "we definitely need a code enforcement officer". Mayor Jennings said that we have had some applicants within the last week or so but he had not had the chance to review those applications thus far.</p> <p>Trustee Paula Stewart asked if you separate his, would you advertise as two separate jobs? Mayor Jennings explained that yes that would be the case. Paula Stewart explained that she would have no problems with that.</p> <p>Jennings wondered how he should go about this, trustees explained it would need to go to the next Board of Trustees meeting to be voted on, reason being you cannot vote on anything here at the committee meeting; Samples had noted. Mayor Jennings agreed and trustees agreed to make as an 'action item' for the next Board of Trustees meeting.</p>	Noted

	<p>Trustee Steve Waltrip stated he had a question on the fact that Mayor Jennings was listed as the chair of this department; can trustee be a chair?</p> <p>Mayor Jennings explained he asked Attorney Rob Cross and his understanding from Cross was that it could be either way; Jennings stated that he wanted to split this particular committee, he would like to split this committee into Personnel and a separate one for Finance; being two different ones and Mayor Jennings would like to put himself as chair of the Personnel, because the "Mayor is Supervisor for the personnel" Jennings said. Trustee Steve Waltrip then questioned who will be chair for Finance? Mayor Jennings then explained he sent out a letter to everyone and noted that he wanted it to be formal, he explained he does not have a preference and would like for feedback from the trustees on this.</p> <p>Steve Waltrip, trustee noted that Mayor Jennings would probably need to "re-vamp all of the committees" Jennings agreed. Waltrip noted to try and get it back to us (trustees) and let us know what you (Mayor Jennings) wants and we can kind of know "what's what". Mayor Jennings agreed.</p> <p>Waltrip stated that by lifting the department head title for the Code enforcement officer position away from village residents, which is very hard to find, Waltrip thinks this is a good idea. He feels money is going to drive that as Mayor Jennings agreed with him. Waltrip thought it may "be difficult to find the right type of person even in that respect when you open it up to a 30 mile radius that's willing to qualify for what we want but that's your decision". Mayor Jennings noted that he agreed with Mr. Waltrip.</p>	
Old Business	None	
New Business	None	
Adjournment	There will be no further business for discussion. Mayor Jennings asked for a motion to adjourn, Steve Waltrip made a motion to adjourn at 7:10pm, Stacy Pinkerton seconded; and the motion carried unanimously	Motion carried


 Mayor, Harry Jennings- Chair


 Second Signature