



Village of South Jacksonville
Personnel & Finance Committee
 Village Hall Board Room
 301 Dewey Drive, South Jacksonville, Illinois
Thursday, August 18, 2016
6:00 p.m.
Minutes - Open Session

TOPIC	DISCUSSION	ACTION
Call to Order	Chairperson Steve Waltrip called the meeting to order at 6:00 p.m.	Noted
Roll Call	<p>Present: Trustees: Steve Waltrip, John Gotschall, Stacy Pinkerton, Paula Belobrajdic-Stewart, and Kem Wilson.</p> <p>Also present: Village Clerk Dani Glascock, Office Manager Tiffanee Peters, Code Enforcement Officer Wilbur German, and Fire Chief David Hickox (arrived 6:15 p.m.).</p> <p>Absent: Trustee Mike Elliott</p>	
Approval of Agenda	Kem Wilson made a motion to approve the Agenda as presented, Stacy Pinkerton seconded, and motion carried unanimously.	Motion carried
Comments from the Floor	None.	Noted
Approval of Minutes	Stacy Pinkerton made a motion to approve the Personnel & Finance Committee minutes of July 21, 2016, Kem Wilson seconded, and motion carried unanimously.	Motion carried
IT Infrastructure	<p>1 Chair Steve Waltrip invited and introduced Terry Garner from Sikich Technology to the meeting to answer any questions the Trustees may have regarding the IT Infrastructure. Clerk Dani Glascock relayed from the Village Attorney caution in discussing any specifics regarding security or vulnerability in open session. At the request of the Trustees, Mr. Garner provided detailed highlights of the Sikich proposal. In response to a request, Office Manager Tiffanee Peters will provide the Trustees with a breakdown for Village Hall, Fire Department and Police Department from the Sikich proposal.</p> <p>Office Manager Tiffanee Peters provided highlights of the Civic Software proposal noting the water/sewer system would be switched from LOCIS to Civic. In response to a request, Office Manager Tiffanee Peters will obtain in writing from Civic that when migrating from LOCIS, the past history of water/sewer will not be lost and will be retrievable. In response to a question, Officer Manager Tiffanee Peters stated the water/sewer bank account is reconciled every month. However, she has not started with the water/sewer deposit reconciliation that had been put on hold in January.</p> <p>Officer Manager Tiffanee Peters also provided highlights of the ThirdWave proposal which encompassed the new phone system, Board room audio/visual improvements, and voice & data cabling. Discussion ensued regarding the Board Room improvement and it was the general consensus of the Trustees that those improvements could be done much cheaper.</p>	Noted

		<p>After much discussion, it was the general consensus of the Trustees to move forward with the IT approvals at the September Board meeting with the proposals from 1) Sikich Technology; 2) Civic Systems, subject to confirmation in writing the past history of water/sewer in the LOCIS system will be retrievable; and 3) ThirdWave, for the telephone system and cabling. It was also the general consensus of the Trustees who stated they were committed to moving forward with improvements to the audio/visual in the Board Room and that Steve Waltrip will work with Wilbur German and Larry Moore on alternatives. In response to a question, Officer Manager Tiffanee Peters stated these purchases have already been approved through the TIF Attorney as appropriate TIF expenditures.</p> <p>It was noted that Lowry Solutions was not a part of the initial IT Infrastructure discussion and funds have been budgeted through the SJPD's budget. It was the general consensus of the Trustees to move forward with approval of Lowry Solutions at the September Board meeting.</p>	
Village Employees Residency	2	Discussion ensued regarding the draft residency ordinance. Clerk Dani Glascock was directed to confirm whether the utilities and maintenance union contract contained a 30-mile or 30-minute radius for residency as this one should mirror. It was the general consensus of the Trustees to move forward with approval and Chair Steve Waltrip stated this would be added to the agenda.	Noted
Plan Commission/ Zoning Board of Appeals Residency	3	Discussion ensued regarding Plan Commission member, Shawn Artis' upcoming wedding and the fact he will be moving to the City of Jacksonville. It was the opinion of the Trustees that Mr. Artis is a huge asset, works closely with JREDC, is a Morgan County employee, and has loyalty with the Village. It was the general consensus to direct the Village Attorney to draft an Ordinance in order to grandfather Shawn Artis as a member of the Plan Commission/Zoning Board of Appeals and to move forward with the approval at the September Board meeting.	Noted
Trustee Compensation	4	Kem Wilson distributed her compensation proposals for elected officials. Chair Steve Waltrip stated as Mike Elliott was not present at the meeting, the discussion would be tabled until the next committee meeting.	Noted.
Play-for-All Park Sewer Charge	5	Chair Steve Waltrip stated it was recently brought to his attention the Play-for-All Park has been billed for water only, not sewer. Discussion ensued. It was the general consensus of the Trustees to present corrections for next fiscal year to the auditors. Steve Waltrip will work with John Green and Tiffanee Peters on a resolution and will bring back to the committee.	Noted.
Executive (Closed) Session		Chair Steve Waltrip stated it was not necessary to go into Executive (Closed) Session.	Noted.
Old Business		None.	Noted
New Business		None.	Noted

Adjournment	There being no further business for discussion, John Gotschall made a motion to adjourn at 7:36 p.m., Stacy Pinkerton seconded; and the motion carried unanimously.	Motion carried.
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Steve Waltrip, Chair


Kem Wilson, Co-Chair