



Village of South Jacksonville
Personnel & Finance Committee
 Village Hall Board Room
 301 Dewey Drive, South Jacksonville, Illinois
Thursday, September 24, 2015
7:00 p.m.
Minutes - Open Session

TOPIC	DISCUSSION	ACTION
Call to Order	Chairperson Steve Waltrip called the meeting to order at 7:00 p.m.	Noted
Roll Call	Present: Trustees: Steve Waltrip, John Gotschall, Kem Wilson, and Stacy Pinkerton. Also present: Village Clerk Dani Glascock	
Approval of Agenda	John Gotschall made a motion to approve the Agenda as presented, Stacy Pinkerton seconded, and motion carried unanimously.	Motion carried
Approval of Minutes	Stacy Pinkerton made a motion to approve the Personnel & Finance Committee minutes of August 27, 2015, Kem Wilson seconded, and motion carried unanimously.	Motion carried
FOIA Officer	1 Discussion ensued around appointing an additional backup Freedom of Information Act (FOIA) Officer as Jennifer Wilson will be on maternity leave in a few weeks and the FOIA requests have been time-consuming. It was the general consensus of the Trustees to recommend appointing Kathy Culpepper as an additional FOIA officer at the next Board meeting.	Noted
Executive Session	2 Stacy Pinkerton moved to go into executive session to discuss personnel matters; and John Gotschall seconded. Those in favor: Steve Waltrip, John Gotschall, Kem Wilson, and Stacy Pinkerton. The Committee went into executive session at 7:04 p.m.	Motion carried.
Roll Call	The Committee returned to open session at 8:05 p.m. - Steve Waltrip, John Gotschall, Stacy Pinkerton and Kem Wilson.	Noted
Old Business	None.	Noted
New Business	None.	Noted
Adjournment	There being no further business for discussion, John Gotschall made a motion to adjourn at 8:06 p.m., Stacy Pinkerton seconded; and the motion carried unanimously.	Motion carried.


 Steve Waltrip, Chair


 Kem Wilson, Co-Chair