



Village of South Jacksonville
Personnel & Finance Committee
 Village Hall Board Room
 301 Dewey Drive, South Jacksonville, Illinois
Monday, May 23, 2016
6:00 p.m.
Minutes - Open Session

TOPIC	DISCUSSION	ACTION
Call to Order	Chairperson Steve Waltrip called the meeting to order at 6:00 p.m.	Noted
Roll Call	<p>Present: Trustees: Steve Waltrip, John Gotschall, Stacy Pinkerton, Paula Belobrajdic-Stewart, and Kem Wilson.</p> <p>Also present: Village Clerk Dani Glascock, Fire Chief David Hickox, Superintendent of Public Works John Green, Acting Police Chief Josh Hallock, and Office Manager Tiffanee Peters.</p> <p>Absent: Trustee Mike Elliott.</p>	
Approval of Agenda	Stacy Pinkerton made a motion to approve the Agenda as presented, John Gotschall seconded, and motion carried unanimously.	Motion carried
Comments from the Floor	None.	Noted
Approval of Minutes	Kem Wilson made a motion to approve the Personnel & Finance Committee minutes of May 5, 2016, Stacy Pinkerton seconded, and motion carried unanimously.	Motion carried
Annual Salary Adjustments	Discussion ensued regarding the proposed percentage of salary increase for the non-bargaining employees. It was the general consensus of the Trustees to approve 3%. Chair Waltrip and John Green provided an update of the union negotiation. Discussion also ensued regarding the increase of salary for the fire department. It was the consensus of the Trustees that all increases would be effective at the beginning of the new fiscal year (May 1 st).	Noted
Budget Discussion FY2017	Chair Steve Waltrip provided highlights of the proposed FY2017 budget stating this may be an aggressive year with the proposed special projects: IT software for the Village, new water meters, and a new fire truck. Tiffanee Peters provided an update on the TIF approvals recently received and added that aside from the special projects, numbers have been reduced. Office Manager Peters provided highlights line-by-line regarding each department and compared last year's budget to the actual numbers expended to the proposed FY2017 budget. John Green provided highlights for his department budgets, which included a dump truck, new pickup truck, and locator. In response to a question, John Green and Josh Hallock provided the update as to the traffic study currently being conducted on Hardin Avenue. Josh Hallock provided highlights for his budget and emphasized the need for more training. David Hickox provided highlights of his proposed budget, which included a new firetruck; noting that 45% of those funds could be reimbursed through TIF. Trustee Paula Stewart provided highlights of the tourism budget. In response to a question, Trustee Stewart stated the headliner contract for the concert was still out for approval. After discussion, it was the general consensus	Noted

	of the Trustees that the FY2017 budget and special projects were ready to move to the Board meeting for approval and no additional meeting would be needed on May 26 th .	
Old Business	Chair Waltrip stated MDA Development, the owner of the property where Love's will be located, closed on May 20 th . Chair Waltrip also added the TIF 12-year extension is on the docket for this legislative session.	Noted
New Business	Trustee Kem Wilson asked everyone to be thinking about housing, land acquisitions, and subdivisions for the Village.	Noted
Adjournment	There being no further business for discussion, John Gotschall made a motion to adjourn at 7:56 p.m., Stacy Pinkerton seconded; and the motion carried unanimously.	Motion carried.


Steve Waltrip, Chair


Kem Wilson, Co-Chair