



Village of South Jacksonville
Planning & Public Facilities Committee
 Village Hall Board Room
 301 Dewey Drive, South Jacksonville, Illinois
Tuesday, October 4, 2016
5:30 p.m.
Minutes

TOPIC		DISCUSSION	ACTION
Call to Order		Chair Mike Elliott called the meeting to order at 5:30 p.m.	Noted
Roll Call		<p>Present: Trustees: Mike Elliott, Steve Waltrip, John Gotschall, Paula Belobrajdic-Stewart, and Kem Wilson.</p> <p>Also present: Village Clerk Dani Glascock, Code Enforcement Officer Wilbur German, Superintendent of Public Works John Green, and Office Manager Tiffanee Peters.</p> <p>Absent: Trustee Stacy Pinkerton.</p>	
Approval of Agenda		Steve Waltrip made a motion to approve the Agenda as presented, John Gotschall seconded, and motion carried unanimously.	Motion carried
Comments from the Floor		None.	Noted
Approval of Minutes		Steve Waltrip made a motion to approve the Planning & Public Facilities Committee minutes of July 21, 2016, Kem Wilson seconded, and motion carried unanimously.	Motion carried
Property Lease for Sign	1	Paula Stewart provided an update regarding the property on the corner of Michigan and South Main stating they hit a snag as the owner is not now going to sell. The owner proposed a lease option which was forwarded to the village attorney and it was agreed there would be no benefit to the Village by renting the property. It was the general consensus of the Trustees to walk away completely as they would only be interested in the purchase.	Noted
Concert & Celebration Update/FCC Tourism Grant Financials	2	Paula Stewart provided highlights from the financial sheet provided by First Christian Church, adding the village attorney has already reviewed as part of the agreement. It was noted that FCC reimbursed the Village for the excess grant funds. Trustee Stewart shared the one concern from FCC during the Celebration was there wasn't enough coverage from the police at the crosswalks. FCC hasn't signed on for next year at this point. Trustee Stewart also added the village attorney suggested no chairs in the future as this is a tourism grant, but that the village attorney, office manager/treasurer, and the trustee who is a part of the tourism grants should be involved.	Noted
Board Room Updates	3A	Paula Stewart distributed a proposal from On the Wall regarding the cost of framing the past Village presidents, framing the Village blue print, and reframing the gavels. It was the general consensus from the Trustees to move forward with the proposal.	Noted
	3B	Discussion ensued regarding the estimate for the audio/video enhancement package for the Board Room provided by Plan Commission Chair Larry Moore. It was the general consensus of the Trustees to move forward with the proposal in an amount not to exceed \$3,000.	Noted

South Main Lift Station Pump	4	John Green provided an update regarding the lift station pumps. The Village has two (2) lift station pumps for sewage, and one pump is currently down. Although he had not budgeted for the new pump, the Village doesn't have a choice. Estimated cost for the new pump is \$12,000.	Noted
Water Meter Update	5	John Green stated they have reached out to another company for a proposal in order to give the Village a couple of options and haven't heard back yet. Mike Elliott added this will be a two-year project and they are securing volunteers to help with installation and appointments with the residents for access.	Noted
Gazebo Update	6	Mike Elliott thanked the SJFD for their help with the gazebo. Brian Glascock added they had a good crew, fought the mist and rain and due to electricity on the ground, decided it would be best to resume in a couple of weeks.	Noted
Ordinance Codification	7	Kem Wilson distributed a handout from American Legal Publishing regarding codification of the Village ordinances. Discussion ensued. Wilbur German provided suggestions on how to move forward with the codification. Mr. German has also been gathering information with contacts and will work with Clerk Dani Glascock on obtaining proposals. It was the general consensus to obtain numbers after the holidays to assist with budgeting for next year.	Noted
Old Business		None.	Noted
New Business		None.	Noted
Adjournment		There being no further business for discussion, John Gotschall made a motion to adjourn at 6:14 p.m., Paula Stewart seconded; and the motion carried unanimously.	Motion carried



 Mike Elliott, Chair


 Paula Belobrajdic-Stewart, Co-Chair
