



Tourism Grant Application

Name of Organization: _____

Contact Person: _____

Address: _____

Telephone: _____

Date of Event: _____ Name of Event: _____

How Event Promotes Tourism in South Jacksonville

How does your event promote tourism, conventions, and other events within the city?

How does your event attract non-residents?

If your application were accepted, how would the tourism funds granted be used?

Detailed Budget

Event: _____

Date of Event: _____ Date of Application: _____

Sponsor: _____

Income (Estimated)	Actual Last Year 20____ OR First Annual Budget	Estimated Present Year 20____
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Rental of Booths	\$	\$
Entry Fees/Gate Receipts		
Donations/Sponsorships		
T-Shirts and Souvenirs		
Food and Drinks, Etc.		
VOSJ Tourism Grant		
Other: (Explain) _____ _____		
Total Income	\$	\$
Expenses (Itemized)		
Advertising	\$	\$
T-Shirts and Souvenirs		
Food, Drinks, Etc.		
Labor Costs		
Entertainment		
Supplies		
Postage		
Rentals		
Insurance		
Other: (Explain) _____ _____		
Total Expenditures	\$	\$
Estimate Value of In-Kind Services: (Explain) _____ _____	\$	\$

Summary of Event

Name of Organization: _____

Contact Person: _____

Phone: _____

Address: _____

Date of Event: _____

Amount of Award: _____

Date Granted: _____

Attendance: _____

Village of South Jacksonville Hotel/Motel Rooms Used: _____

Average Stay (# of nights): _____

If Village of South Jacksonville motels sold out, list other accommodations that attracted overnight visitors:

Comments: _____

Describe the general impact this event had on the Village of South Jacksonville Community:_____

Describe the Success of this event: _____

Profit and Loss Summary of Event

Income (Estimated)	Estimated Present Year 20__
Rental of Booths	\$
Entry Fees/Gate Receipts	
Donations/Sponsorships	
T-Shirts and Souvenirs	
Food and Drinks, Etc.	
VOSJ Tourism Grant	
Other: (Explain)	

Total Income	\$
Expenses (Itemized)	
Advertising	\$
T-Shirts and Souvenirs	
Food, Drinks, Etc.	
Labor Costs	
Entertainment	
Supplies	
Postage	
Rentals	
Insurance	
Other: (Explain)	

Total Expenditures	\$
Estimate Value of In-Kind Services: (Explain)	\$

Please use the space below for any additional information. Examples of promotional materials must also be submitted with Summary of Event form.

To the best of my knowledge, the information given to the Village of South Jacksonville Tourism Committee concerning the above event is true and accurate. Any funds received will be used strictly for the purposes in this application. I understand that the Village of South Jacksonville Tourism Committee may require receipts verifying expenditures.

Signed: _____ Title: _____

Date _____

Failure to complete this form within 60 days of the above event may result in denial of funds for future events. Mail this form to the Village of South Jacksonville Tourism Committee, c/o Village Clerk’s Office, 301 Dewey Drive, South Jacksonville, Illinois 62650, Attention: Village of South Jacksonville Tourism Committee.