



Village of South Jacksonville
Regular Session - Board of Trustees
Village Hall Board Room
December 1, 2011
7:00 PM

- Minutes -

The Village of South Jacksonville Board of Trustees met in regular session Thursday, December 1, 2011 in the Board Room at the Village Hall.

Present for Roll Call: Village President Gordon D. Jumper, Village Clerk Linda Douglass. Trustees; Mike Elliott, Dick Samples, Steve Waltrip, Steve Douglass and John Gotschall. Also present were Police Chief Richard Evans, Superintendent John Green, Fire Chief David Hickox and Office Manager/Treasurer Kathy Simpson. Absent: Trustee Sonie Smith.

There were no additions to the agenda. Motion was made by Steve Waltrip to approve the agenda as presented. Mike Elliott seconded the motion and it carried unanimously.

Comments from the floor: None

Clerk's Report

Motion was made by Steve Waltrip to approve the minutes of the November 3, 2011 Board of Trustees meeting. Dick Samples seconded the motion and it carried unanimously.

Correspondence: Received from the Illinois Department of Revenue: Telecommunications Tax in the amount of \$1,448.64, Local Use Tax in the amount of \$4,122.64, Revenue Sales Tax in the amount of \$16,481.56, Auto Rental Tax in the amount of \$39.36, Income Tax in the amount of \$25,758.69 Received from the Illinois Department of Transportation Motor Fuel Tax Allotment in the amount of \$7,114.32.

Treasurer's Report

Mayor Jumper asked for a motion to approve the Treasurer's Report for October 2011. Motion was made by Steve Waltrip with a second by Dick Samples. The motion carried unanimously.

Mayor Jumper asked for a motion to approve payables for November 2011. Motion was made by Steve Waltrip with a second by John Gotschall. The motion carried by roll call vote. (YES) votes were cast by Steve Waltrip, Mike Elliott, Steve Douglass, Dick Samples and John Gotschall. There were no dissenting votes.

Mayor's Report

Mayor Jumper stated the US Marine Corp League has dropped off the Toys For Tots collection bin at the Village Hall. He encouraged anyone wishing to donate to stop by the Village Hall office.

Mayor Jumper presented to the Board the 2012 Board of Trustees meeting schedule. Motion was made by Mike Elliott to approve the meeting schedule as presented. Steve Douglass seconded the motion and it carried unanimously.

Mayor Jumper discussed briefly the 2012 Holiday Schedule for the Village Employees. There were no changes to the schedule.

Mayor Jumper stated the Village Christmas Party will be held at the Elks Club on Friday, December 9, 2011.

Mayor Jumper stated the SJFD Auxiliary will be having their Christmas Cookie Walk Saturday, December 10, 2011 at the Fire Department from 7:00 am – noon.

Mayor Jumper advised the Board the State of the Village, City & County address will be held on Wednesday, January 11, 2012 at 7:00 P.M. at the South Jacksonville Village Hall.

The final 2011 Concert in the Cornfield/Celebration report was provided to the Trustees. The report showed this year's event was a success with revenues over expenditures of \$8,121. Discussion was held regarding having another concert in 2012 and hiring Variety Attractions to promote the concert. After a brief discussion motion was made by Steve Douglass with a second by Dick Samples to have another concert/celebration in 2012. The motion carried by roll call vote. (YES) votes were cast by John Gotschall, Steve Waltrip, Steve Douglass and Dick Samples. (NO) vote was cast by Mike Elliott.

Mayor Jumper stated the regularly scheduled meeting of the Plan Commission in December will be canceled due to lack of business.

Mayor Jumper stated the Village street department will be picking up Christmas trees the week of January 9, 2012.

Mayor Jumper asked for a motion to appoint Billy Leib to the Plan Commission/Zoning Board of Appeals effective 12/1/11. Motion was made by Steve Douglass with a second by Dick Samples. The motion carried unanimously.

Clerk Linda Douglass stated the Illinois Attorney General's office is now requiring all elected and appointed members of a public body to complete a training program about the Open Meetings Act.

Mayor Jumper updated the Board on the progress of the Sequoia Drive and Hardin Overlay projects.

Mayor Jumper asked for a motion to approve the annual payment and renewal of the Villages' Property, Fleet & Liability Insurance with IMLRMA (Illinois Municipal League Risk Management Association) for the year 2011 in the amount of \$67,152. Motion was made by Steve Waltrip with a second by Mike Elliott. The motion carried by roll call vote. (YES) votes were cast by Dick Samples, Steve Douglass, Steve Waltrip, Sonie Smith, John Gotschall and Mike Elliott. There were no dissenting votes.

Mayor Jumper stated that building permits for the month of November 2011 had an estimated cost of construction at \$50,813, with revenue to the Village at \$120.00 for building permits.

Committee Reports

Planning & Public Facilities Committee

Chairman Dick Samples reported on his committee meeting that was held on November 17, 2011. He stated several items were discussed at this meeting which included: Code Enforcement Ordinance, Hardin Water Line Update and Overlay Project, Sequoia Drive Update, Water Agreement – SMG, Minor Drive, Insurance Policy and Celebration Committee report. (Minutes of this meeting are attached for reference)

Public Protection Committee

Chairman Steve Douglass reported on his committee meeting that was held on November 17, 2011. He stated several items were discussed at this meeting which included: Rural Fire Protection, Architect Contract – Police Department Building, Volunteer Firemen Pay, Fire Department Officer Pay. (Minutes of this meeting are attached for reference.)

Personnel Committee

No report

Action Items

Mayor Jumper asked for a motion to approve Tax Levy Ordinance No. 956 beginning May 1, 2011 and ending the last day of April 2012 in the amount of \$360,000. Motion was made by Steve Waltrip with a second by Mike Elliott. The motion carried by roll call vote. (YES) votes were cast by John Gotschall, Dick Samples, Steve Waltrip, Mike Elliott and Steve Douglass. There were no dissenting votes.

Mayor Jumper asked for a motion to approve the Road District #15 Resolution in the amount of \$70,600. Motion was made by Mike Elliott with a second by Steve Waltrip. The motion carried by roll call vote. (YES) votes were cast by Dick Samples, Steve Douglass, Steve Waltrip, Mike Elliott and John Gotschall. There were no dissenting votes.

Mayor Jumper asked for a motion to approve the resolution for the purchase of surplus property through CMS, State of Illinois Federal Surplus Property Program. Motion was made by Dick Samples with a second by Steve Douglass. The motion carried by roll call vote. (YES) votes were cast by John Gotschall, Mike Elliott, Steve Waltrip, Steve Douglass and Dick Samples. There were no dissenting votes.

Mayor Jumper asked for a motion to approve Ordinance No. 957 increasing the Rural Fire protection service outside the corporate limits for the Village of South Jacksonville from \$50 per year to \$75 to be effective May 1, 2012. Motion was made by Dick Samples with a second by John Gotschall. (YES) votes were cast by John Gotschall, Mike Elliott, Steve Waltrip, Steve Douglass and Dick Samples. There were no dissenting votes.

Mayor Jumper asked for a motion to approve Ordinance No. 958 which revises compensation for fire department personnel. The revisions are as follows and are copied directly from Ordinance No. 958 for complete clarification:

SECTION 1: Effective December 1, 2011, Village Ordinance Nos. 569, 629, 762, 785, 792, 820, 879, and 902 are repealed.

SECTION 2: Effective December 1, 2011, for payments made after January 1, 2012, the following provisions relating to compensation of fire department personnel shall be in full force and effect:

Section A: That those persons accepted by the Village of South Jacksonville and formally recognized as members of the Volunteer Fire Department of the Village of South Jacksonville shall be compensated for services as such firemen as follows:

1. Each member of the Department shall be paid Fifteen Dollars (\$15.00) for each Department meeting attended
2. Each member of the Department shall be paid Seventeen and 50/100 Dollars (\$17.50) for each call attended and a sum of Seven and 50/100 Dollars (\$7.50) for each hour after the first hour in attendance at a call.
3. The rates of compensation set forth above in Section A, subparagraphs 1 and 2, shall be effective November 1, 2011. The covered period of compensation begins November 1st and ends the following October 31st annually. Compensation shall be due and payable December 1, 2012 and each December 1st thereafter.

- Section B: In addition to the foregoing compensation, the following compensation shall be paid:
1. Three Thousand Four Hundred Fifty Dollars (\$3,450.00) per year to the Fire Chief.
 2. One Thousand Nine Hundred Fifty Dollars (\$1,950.00) per year to the First Assistant Fire Chief.
 3. One Thousand Five Hundred Dollars (\$1,500.00) per year to the Second Assistant Fire Chief.
 4. Nine Hundred Dollars (\$900.00) per year to the Department Secretary.

Section C: The Fire Chief's salary set forth above in Section B, subparagraph 1, shall be effective December 1, 2011, and shall be paid semi-annually at the first payrolls in April and October starting in 2012. The compensation set forth above in Section B, subparagraphs 2, 3 and 4, shall be effective December 1, 2011, and shall be payable December 1st of each year starting in 2012.

Section D: For the purposes of this Ordinance, the members of the Volunteer Fire Department shall be limited to thirty (30) members in number. No compensation shall be paid for false alarms.

Motion was made by Dick Samples with a second by John Gotschall. The motion carried by roll call vote. (YES) votes were cast by Mike Elliott, John Gotschall, Steve Douglass and Dick Samples. There was one abstention by Steve Waltrip. There were no dissenting votes.

Mayor Jumper stated it had been brought to his attention that over the past few years we have overpaid the firemen for their meeting pay. They have been paid \$15.00 per meeting instead of \$12.50. Mayor Jumper asked the Trustees if they wished to recover any of the monies from the overpayment. Mayor Jumper instructed the Trustees for clarification measures that a (YES) vote means that we will NOT endeavor to recover the overpayment and that a (NO) vote means that we will endeavor to recover the overpayment. With the clarification and understandig of the Board of Trustees, a roll call vote was taken. Steve Waltrip (Abstain), Steve Douglass (YES), John Gotschall (YES), Mike Elliott (YES), Dick Samples (YES). The motion carried that we will NOT endeavor to recover any money due to the overpayment.

Mayor Jumper asked for a motion to approve the architect agreement with Graham & Hyde for the Police Department building not to exceed \$37,600. Motion was made by Steve Douglass with a second by Dick Samples. The motion carried by roll call vote. (YES) votes were cast by Dick Samples, Steve Douglass, Steve Waltrip, Mike Elliott and John Gotschall. There were no dissenting votes.

Mayor Jumper asked for a motion to approve the plans from Benton & Associates for the restroom at the fire department building. Motion was made by Dick Samples with a second by Steve Waltrip. The motion carried by roll call vote. (YES) votes were cast by Steve Douglass, Steve Waltrip, John Gotschall, Mike Elliott and Dick Samples. There were no dissenting votes.

Mayor Jumper asked for a motion to approve the fire department generator bid specifications. Motion was made by Dick Samples with a second by Steve Douglass. The motion carried by roll call vote. (YES) votes were cast by John Gotschall, Mike Elliott, Steve Waltrip, Steve Douglass and Dick Samples. There were no dissenting votes.

Mayor Jumper asked for a motion to approve the annual payment and renewal of the Villages' Property, Fleet & Liability Insurance with IMLRMA (Illinois Municipal League Risk Management Association) for the year 2012 in the amount of \$77,463. Motion was made by Steve Waltrip with a second by Dick Samples. The motion carried by roll call vote. (YES) votes were cast by Dick Samples, Steve Douglass, Steve Waltrip, John Gotschall and Mike Elliott. There were no dissenting votes.

Old Business: Superintendent John Green provided a picture showing the Hardin water line that was disconnected.

New Business: None

There being no further business, John Gotschall made a motion to adjourn the December 1, 2011 Regular Session meeting of the Board of Trustees at 7:38 PM. Mike Elliott seconded the motion and it carried unanimously.

_____ Signature on File _____
Gordon D. Jumper, Village President

_____ Signature on File _____
Linda Douglass, Village Clerk

SEAL

**VILLAGE OF SOUTH JACKSONVILLE, ILL.
PLANNING AND PUBLIC FACILITIES
COMMITTEE MEETING MINUTES
NOVEMBER 17, 2011 AT 5:30 PM**

This meeting was called to order on November 17, 2011, promptly at 5:30 PM, with all of the Trustees, President Jumper, Sheila Meyers, and Superintendent John Greene all being in Attendance. Minutes from the last meeting as well as the Agenda for the meeting was approved. Items on the Agenda for this meeting were as follows:

1. CODE ENFORCEMENT ORDINANCE. Trustee Samples supplied copies of a number of ordinances that are currently in effect with one even dating back to 1912, that related to garbage, burning, parking, and other issues that relate to the residencies of South Jacksonville. No action was taken on the Ordinances, rather they were supplied to show that the Ordinances do exist and some "Tweaking" on these Ordinance should be ~~done~~ as well as supplement them with some new regulations. done

2. HARDIN WATER LINE UPDATE/ OVERLAY PROJECT. According to Superintendent John Greene, all of the new water lines agreements have been signed and the water lines have been installed. John Greene also remarked that the Old Water Line for the residents of Hardin Street that were affected by the New water line will be turned off in the very new future. The Hardin Street Overlay project is still in the preliminary stages, but will consist of a 3 inch overlay, Widening the current Road, thus resulting in deeper and narrow ditches. This will also restrict parking on Hardin Street for the project.

3. SEQUOIA DRIVE UPDATE: According to Superintendent Greene, This project is going very well, with Sidewalk Construction about 3/4 's being complete, Sewer and Water Lines have been Tapped, and that Asphalt could possibly be laid next week.

4. WATER AGREEMENT-SMG-MINOR DRIVE: President Jumper, reported that he had been contacted by SMG Water Department wanting to install a Water Line South on Lincoln Avenue, and then supply Rural Water to the "Joyce Subdivision" which is located on Corner of Minor Drive and Lincoln Avenue. The Property Owners of the Joyce Subdivision, would pay for their own hookups to the water supply, and that potentially at some time in the future upon annexation to the Village that the SMG Water Lines would be deeded over to the Village. There appeared to be no opposition to this proposal.

5. INSURANCE POLICY: President Jumper presented the new Municipal League Insurance Document from Turner Insurance Agency for December 31, 2011 thru December 31, 2012. Basically we are insuring approximately \$50,000.00 more in buildings and contents, plus other liability insurance at an approximate additional cost of \$4,800.00, compared to last years' policy cost of \$72,641.00.

6. CELEBRATION COMMITTEE REPORT: A Summary of Revenue VS Expenses for the 9-10-11 Concert was presented by Sheila Meyers which in summary showed that the Village had an income of \$8,121.00 more than the expenses incurred. This revenue amount did not include the \$50,000.00 from Motel Tax for the year 2011. Discussion on the Concert ranged from Did the Village benefit from the Concert; Additional Cost for the use of the Village

Employees; Created Visibility for the Village for additional tourism; Liability involved for the Concert; Sales Tax Revenue from the Concert; Potential additional involvement from other businesses in the area wishing to help cosponsor the promotion of another concert; making the concert a yearly attraction to the village; as well as other items relating to the concert. No vote was taken as the involvement from the village trustees, and Mrs. Meyer was asked to bring additional information to the December Village Board Meeting.

There was no "OLD BUSINESS", However under NEW BUSINESS, Trustee Gotschall requested that some new "STOP SIGNS" be installed in the Village. President Jumper responded that under the Motor Fuel Tax Program that New signs are in Stock and will be installed. Being no further Business or discussion meeting was adjourned.

Chairman Committee--

A handwritten signature in cursive script that reads "Dick Samples". The signature is written in black ink and is positioned above the printed name "Dick Samples".

Dick Samples



**Village of South Jacksonville
Public Protection
Committee Meeting
November 17, 2011
7:15 PM**

Minutes

The Public Protection Committee met at the Village Hall, November 17, 2011 at 7:15 PM.

Present for Roll Call: Chairman Steve Douglass, Trustees Dick Samples, Mike Elliott, Sonie Smith, Steve Waltrip and John Gotschall. Also present: Village President Gordon Jumper, Police Chief Richard Evans and Fire Chief David Hickox.

Motion was made by Steve Douglass to approve the minutes of August 25, 2011 as presented. John Gotschall seconded the motion and it carried unanimously.

Chairman Steve Douglass made a motion to approve the agenda as presented. John Gotschall seconded the motion and it carried unanimously.

Agenda

1. Rural Fire Protection

Discussion was held regarding the Rural Fire Protection fees. The last time this fee was increased was in 1986. It was the consensus of the Committee to increase the fees from \$50.00 to \$75.00 per year. This increase will go to the Village Board in the form of an ordinance for final approval.

2. Architect Contract - Police Department Building

Discussion was held regarding architect proposal requirements for the Police Department building. An advertisement will be placed in the paper requesting notification of interest to be returned to the Village Hall by November 29, 2011 in order to be considered for the project.

3. Volunteer Firemen Pay / Fire Officers Pay

The committee reviewed compensation for the firemen and fire officers. The firemen had not received an increase since 2004 and officers since 2007. It was the consensus of the committee to make the following adjustments, which an ordinance will be provided for final approval at the next Board meeting. \$17.50 per call attended, \$7.50 for each hour after the first hour in attendance at a call, \$15.00 per each department meeting attended, \$3,450 Fire Chief, \$1,950 1st Asst. Fire Chief, \$1,500 2nd Asst. Fire Chief, \$900 Secretary.

Old Business:


Discussion was held regarding the ambulance situation and a new ambulance service coming to Jacksonville.

Chief Hickox reported he talked to Mike McEvers recently. Plans for the bathroom are almost complete. Mike will be getting the plans with a letter ready for the Mayor and himself. Then he would like to get together and go over the plans to make sure there are no changes.

New Business: None

There being no further discussion, Steve Douglass made a motion to adjourn the Public Protection Committee meeting. John Gotschall seconded the motion and it carried unanimously.


Steve Douglass, Chairman


Linda Douglass, Village Clerk

SEAL